



Job Description

Role Profile:	Financial Controller
Reporting to:	Managing Director
Location:	Southampton
Date:	September 2020

Why you would want this role?

Established in 2007, **INDO Lighting** is a pioneering manufacturer of Direct Drive LED street lighting systems, bespoke retrofit solutions and specialist horticulture lighting equipment. Using advanced technologies to improve lighting performance, yield higher energy savings, deliver greater value and reduce environmental impact we offer solutions for all exterior applications in both commercial and public amenity environments. Delivering the majority of our products into the UK and continental Europe, we are established as the innovative supplier of choice for our customers and experiencing significant growth in emerging markets.

What are we looking for?

This role will be suited to an ambitious Financial Controller who is keen to step into a Finance Director position in the future. Ideally the candidate will have a solid understanding of accounting within a manufacturing environment. Reporting directly to the Managing Director, the financial controller will manage all finance and accounting operations across the business. A key member of the leadership team providing financial direction and council on strategic objectives to all departments.

What will you be doing?

- Management of all accounting activities including customer invoice processing, remittance and bank reconciliation
- Preparation of monthly management accounts and KPI reporting
- Prepare and submit VAT returns, EC sales lists and another routine HMRC submissions
- Prepare annual UK statutory accounts, working with company accountants for filing
- Prepare R&D tax relief calculations
- Lead budgeting, forecasting and reporting processes across the business
- Identify opportunities and provide critical information to the departmental leads for making operational and strategic decisions
- Review actual operating results compared to budget and forecast (including sales, inventory, rebates/discounts, expenses etc)
- Review and approval of special discounts, rebates and frameworks for customer accounts and tenders
- Analysis of market trends, sales performance and competitor activities for purposes of identifying business growth opportunities



- Prepare and present quarterly finance presentation for board meetings
- Identify and coordinate business grant initiatives to maximise growth potential
- Management of finance department personnel

You Have

- ACA/ACCA qualified with extensive and recent experience in preparing company accounts.
- 3-5 years' demonstrated experience and working knowledge of Generally Accepted Accounting Principles.
- Understanding of bespoke software packages. Experience of Odoo would be desirable but not essential.
- Demonstrate excellent communication and presentation skills
- Proficient in Microsoft office suite
- Highly motivated, ambitious person who is results orientated
- Good interpersonal skills, ability to work with other department leads and discuss financial matters in layman's terms
- Business partnering, act as coach and mentor to others encouraging a learning environment.
- Continuous improvement mindset
- Experience of working in a manufacturing lean environment would be advantageous

We Value

- Ambitious, self-motivated, hardworking, results focussed, problem solver with a positive outlook
- A natural forward planner who critically assesses their own performance
- Balanced focus between short term achievement and long-term development
- Recognition that improvement is a behaviour, a way of life
- Integrity and trust, accountability to do the right thing, always
- Teamwork and Diversity, collaboration and inclusion to create common goals and ownership

CV's will be reviewed on a rolling basis and interviewing will be arranged as soon as possible.

Job Type: Full-time

Required licence or certification: Full UK Driving Licence